

Whitworth Water District No. 2
Board Meeting Minutes
December 21, 2017

Call to Order/Confirm Quorum

The meeting was called to order via teleconference by Irene Anderson Chairperson, at 4:00 p.m. Those present were Dennis Brown, Secretary-Treasurer; Chris Johnson, Commissioner; Chan Bailey, Commissioner; Tim Murrell, Tom McInerney, Doug Babin, Ron Gillies.

Approve/Revise Agenda

The Agenda was submitted and approved.

Review and Approve Minutes

Chris Johnson made a motion to approve the minutes of December 7, 2017. The motion was seconded by Dennis Brown and approved unanimously.

Manager Report

a. Annual Amendments to Administrative Contracts – Tim Murrell discussed with the Board the contract revisions for the Administrative Staff. After a discussion, Irene Anderson recommended that the amendment to the contracts be approved as discussed for the Administrative Staff for the period of January 1, 2018 through December 31, 2018. Dennis Brown made a motion to accept the contract for the Administrative Staff for the period of January 1, 2018 through December 31, 2018. The motion was seconded by Chris Johnson and approved unanimously.

Operations Report

No updates

Financial

- a. Dennis Brown presented and made a motion to approved Payroll Vouchers 34985-34990 in the amount of \$ 29,967.39, withholding and FICA in the amount of \$10,109.24, with a net payroll of \$26,684.85. The motion was seconded by Chan Bailey and approved unanimously.
- b. Dennis Brown presented and made a motion to approve Expense Vouchers 34991-35029 in the amount of \$28,720.48. The motion was seconded by Chris Johnson approved unanimously.

- c. Dennis Brown presented and made a motion to approve Expense Voucher 35030 in the amount of \$13,814.67. The motion was seconded by Chris Johnson and approved unanimously.
- d. Dennis Brown presented and made a motion to approve Construction Vouchers 1138-1139 in the amount of \$32,449.20. The motion was seconded by Chan Bailey and approved unanimously.

Open Forum

Merry Christmas – Dennis Brown wished everyone a Merry Christmas.

Executive Session

None

With no further business, the meeting was adjourned at 4:07 p.m. by Irene Anderson.

Respectfully Submitted,

Tom McInerney

Dennis Brown, Secretary-Treasurer